

# 2026/27 Aboriginal & Torres Strait Islander Community Grants Application Form

## Form Preview

### Before Applying

#### Information

**1.** Before applying, please read the 2026/2027 Grants Program's Information & Guidelines, available at: [Aboriginal & Torres Strait Islander Community Grant Guidelines](#)

**\* Watch our [information session](#) to know more about this grant**

**2.** This form is for applications for Aboriginal and Torres Strait Islander Community grants only. The maximum amount available for this grant is **\$10,000**

**3. Applicants for this grant program must be Aboriginal and/or Torres Strait Islander community groups that are:**

- A not-for profit group/organisation. (Groups must be incorporated if applying for more than \$2,000.) Not incorporated organisations/groups can apply for up to \$2,000.
- Applicants must be either based in Darebin or be able to deliver activities within the City of Darebin area.
- A school. (Schools are also encouraged to partner with community groups in activities that benefit the Aboriginal and/or Torres Strait Islander students and communities.)

**We can only accept applications from Aboriginal Community-Controlled Organisations and Aboriginal and Torres Strait Islander organisations (that are not Aboriginal Community-Controlled) provided they meet the following eligibility criteria:**

Under clause 44 of the National Agreement on Closing the Gap, an Aboriginal Community Controlled Organisation is an organisation that delivers services, including land and resource management, that builds the strength and empowerment of Aboriginal and Torres Strait Islander communities and people and is:

- # incorporated under relevant legislation and not-for-profit
- # controlled and operated by Aboriginal and Torres Strait Islander peoples
- # connected to the community, or communities, in which they deliver the services
- # governed by a majority Aboriginal and Torres Strait Islander governing body.

*Aboriginal and Torres Strait Islander organisations (not an Aboriginal Community-Controlled Organisation)*

Eligible Aboriginal and Torres Strait Islander organisations that are not an Aboriginal Community Controlled Organisation must be:

- # incorporated under relevant legislation and not-for-profit
- # majority (51%) controlled and operated by Aboriginal and Torres Strait Islander peoples
- # connected to the community, or communities, in which they deliver the services
- # able to demonstrate how the grant activities will be community-led and endorsed.

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(Criteria sourced from the Department of Social Services.18.12.2023)

**4. Individuals are not eligible to apply.** Only community groups and not-for-profit groups/ organisations can apply.

**5.** The main aim of this program is to support projects that reflect Council's Strategic Objective: *prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin*. This grant program aims to support projects and activities for all ages, genders, abilities and backgrounds to get active, socially connect and participate in community and cultural activities.

The focus areas of this grants program are:

- Promote active participation and wellbeing of Darebin Aboriginal and Torres Strait Islander residents especially women, young people, older adults, people with disability, people experiencing or at risk of homelessness, low-income earners, people from LGBTIQ+ communities
- Build new and/or enhance inter-generational and intercultural partnerships and collaborations.
- Participation and social connection through art & cultural diversity.

### **6. How will the Grant Application be assessed?**

Council assesses each application on its merits. Eligible applications will be assessed using the questions and criteria listed below. The percentage weightings are provided as a guide to the importance of each question in the assessment process:

#### **Community need (25%)**

Does the application support the priority groups?

Does the project address the community need?

#### **Community benefit (25%)**

Does the project benefit residents of Darebin?

Is there a clear link between the community need, the activities that will be delivered and the community benefit?

#### **Equity and Inclusion (30%)**

Does the project focus on Aboriginal and/or Torres Strait islander communities?

Does the project address issues of social exclusion or barriers to participation?

#### **Budget and planning (20%)**

Is the application well planned and achievable within the timeframe?

Does the budget reflect what is planned and what can be achieved?

**8.** A maximum of one application per applicant each financial year will be considered. (You can include more than one activity within this application.)

**9. Closing date is Monday May 4 (midnight) 2026 at 11.59pm (end of day). Late applications cannot be accepted.**

#### **WHAT IF I'M STILL NOT SURE ABOUT THIS GRANT?**

If you have any questions or would like to discuss your grant idea further, please contact Uncle Stuart McFarlane - Senior Aboriginal Partnerships Officer by email: [stuart.mcfarlane@darebin.vic.gov.au](mailto:stuart.mcfarlane@darebin.vic.gov.au)

Or Jennifer Worthington - Partnerships & Grants Officer by email: [darebingrants@darebin.vic.gov.au](mailto:darebingrants@darebin.vic.gov.au) or +613 84708504

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## ELIGIBILITY

\* indicates a required field

**1. Are you a not-for-profit group/organisation? \***

Yes  No

### What is a not-for-profit organisation?

- An organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. This applies both while the organisation is operating and when it winds up.
- A not-for-profit organisation can still make a profit, but this profit must be used to carry out its purposes and must not be distributed to any of its members.

**2. Does your group/organisation work in Darebin and are you able to demonstrate that the project will benefit Darebin residents? \***

Yes  No

**3. Is this the first time your group/organisation has applied for a grant through Darebin City Council? \***

Yes  No

**4. If you answered no to Question 3 - Has your group/organisation submitted an acquittal report for all grants previously received by Council?**

Yes  
 No  
 Don't know  
 Not Applicable

If the applicant did not submit an acquittal report for a previous grant, this application will not be eligible for assessment.

**5. Can you provide the following documentation?**

Certificate of incorporation  
 Current Public Liability Insurance Certificate  
 Auspice organisation letter of support  
 A bank account in the group/organisation's name?  
 None of the above

**If you answered None of the above' to any of the above questions contact the Corporate & Community Grants Officer:**

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**darebingrants@darebin.vic.gov.au, or call 8470 8504 to discuss the eligibility of your group / organisation to apply for this Grant Program.**

**6. Does your organisation or Community Group currently own or operate Electronic Gaming Machines (EGMs), or receive funding or in-kind support from EGM venues? \***

- Yes  
 No

Gambling through Electronic Gaming Machines (pokies) continues to be directly associated with the greatest harms to individuals, their families and the general community. Between 1 July 2022 and 30 June 2023, the Darebin community lost \$85,837,107 to EGMs. Any sporting club, community group, organisation, association or business that operate or own EGM, or receives sponsorship or grants (in-kind or cash) from poker machine revenue will be ineligible for community grants, financial assistance or in-kind support from Council.

Council have developed the [Darebin Electronic Gaming Machine Policy 2023—2027](#) and [Action Plan 2023—2027](#).

The Policy aims to make the City of Darebin free of the harm associated with Electronic Gaming Machines (EGM). It is Council's intention, through this policy, to support clubs, groups and organisations to be independent of any reliance on EGM generated funding or support.

*Darebin City Council will work with groups and organisations who agree to develop a transition plan in order to move away from venues operating Electronic Gaming Machines (EGMs) as well as from receiving sponsorship or support from EGM venues.*

If you have any questions about the EGM Policy, or in the process of developing a EGM transition plan, or have questions about your eligibility to access Council funding and resources, please contact [Community.Wellbeing@darebin.vic.gov.au](mailto:Community.Wellbeing@darebin.vic.gov.au).

**6.1 Are you willing to work with Council to develop a transition plan to move to a Council venue or a venue without EGMs and be independent of any reliance on EGM generated funding or support? \***

- Yes

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- No
- Not applicable

If the applicant answered 'Yes,' you will be contacted by the Grants Officer to start the 'transition plan' process.

### 6.2 Please explain why you answered 'No' to question 6.1

This information will be used to determine if Council is able to assist your organisation in order to move away from EGM funding.

## About the Applicant -Tell us about your group/organisation

\* indicates a required field

### 1. Name of the group/organisation \*

### 2. Tell us briefly about your group/organisation and how it benefits the local Darebin community \*

Word count:

Must be no more than 500 words.

If someone asked you in the street about your group/organisation what would you say? Tell us why the community would support your group/organisation/club. What is your main focus? How many members? Recent achievements etc. You might like to include your group's /organisation's/club's website or facebook page link in this too.

### 3. Group/organisation Postal Address \*

Address

Suburb State Postcode

Must be the applicant address and not the Contact person address

### 3.1 If your group/organisation currently meets at an address different from the postal address, please provide details here

Address

Suburb State Postcode

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**4. Is your group/organisation registered as an incorporated association? \***

Yes

No

**4.1. If you responded 'Yes' to Question 6, please attach the certificate of incorporation:**

Attach a file:

If you are unable to attach the document, please contact the Corporate & Community Grants Officer: T +613 84708504

## Application Contact Details

**5. Grant project contact: \***

First Name

Last Name

**Position held: \***

Group President, Leader, Secretary, Manager, etc

**Daytime phone number: \***

Must be an Australian phone number with area code or a Mobile phone number

**Mobile number (optional):**

**Email address: \***

**6. Is this application auspiced by another organisation? \***

Yes

No

An auspice organisation is an incorporated organisation that applies for a grant on behalf of a group, if the group is not incorporated. The auspice organisation accepts responsibility for the grant management. If the application is successful, the auspice organisation will be required to enter into the funding agreement with Council and grant money will be paid directly to the auspice organisation.

## Auspice Organisation Details

An auspice organisation is an incorporated organisation that applies for a grant on behalf of a group, if the group is not incorporated.

The auspice organisation accepts responsibility for the grant management. If the application is successful, the auspice organisation will be required to enter into the funding agreement with Council and grant money will be paid directly to the auspice organisation.

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**I confirm that the applicant for this grant is distinct and independent from the auspice organisation:**

Yes

**Auspice organisation name: \***

**Auspice Organisation contact person: \***

First Name

Last Name

**Postal address of auspice organisation:**

Address

Suburb State Postcode

**Please attach a letter of support from the auspice organisation: \***

Attach a file:

Does this organisation agree to support your application?

**Auspice Organisation ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Applicant Support Documentation required**

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**7. Does your group/ organisation/ auspice have public liability insurance? \***

- Yes
- No

For information about Public Liability Insurance (PLI) please refer to the 2026/2027 Community Grant Guidelines. If your group / organisation does not have PLI and you intend to use this grant to apply for PLI, you are required to provide a quote for PLI from an insurance company. Please attach this quote. If either a current PLI certificate or a quote by an insurance company are not submitted, this application will not be assessed.

**7.1. Please attach a copy of the Certificate of Currency or a quote by an Insurance Company:**

Attach a file:

Public Liability Insurance or the quote must be in the same name as the organisation/ group or auspice organisation. The cost of Public Liability insurance can be included in the budget for this grant

## Project Details -Tell us about your project.

\* indicates a required field

**1. Project name: \***

**2. Description of project: \***

Must be no more than 500 words.

In this form 'project' can include activities, programs, events etc.

**3. Who is this project for? (Select at least one priority group ) \***

- |  |  |
|--|--|
| <input type="checkbox"/> Aboriginal and/or Torres Strait Islander people | <input type="checkbox"/> LGBTIQA+ people   |
| <input type="checkbox"/> Children (6 - 12yo)                             | <input type="checkbox"/> All women and girls   |
| <input type="checkbox"/> People who are Deaf or with disability          | <input type="checkbox"/> Darebin residents on low incomes or experiencing socioeconomic disadvantage |
| <input type="checkbox"/> Young people                                    | <input type="checkbox"/> Other: <input type="text"/>   |
| <input type="checkbox"/> Older people                                    |  |

At least 1 choice must be selected.

**4. How will you involve the priority group in the planning, management and delivery of this project? \***

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**5. How many people do you plan to benefit or participate in your project?**

Must be a number.

**6. How many of the participants are Darebin residents? \***

Must be a number

**7. Project Start Date \***

Must be a date and no earlier than 1/6/2026.

**7.1 Project Completion Date \***

Must be a date and no later than 30/6/2027.

**8. In which of the following suburb(s) will the project be delivered? \***

- |  |                                    |  |
|--|------------------------------------|--|
| <input type="checkbox"/> Across all of Darebin | <input type="checkbox"/> Kingsbury | <input type="checkbox"/> Reservoir                   |
| <input type="checkbox"/> Alphington            | <input type="checkbox"/> MacLeod   | <input type="checkbox"/> Thornbury                   |
| <input type="checkbox"/> Bundoora              | <input type="checkbox"/> Northcote | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Fairfield             | <input type="checkbox"/> Preston   |  |

If your project will be carried out in a specific area of one of the above suburbs (e.g. East Preston) please choose 'Other' and specify your location.

**9. Why is this project needed? \***

Word count:

Must be no more than 500 words.

**10. Which focus area matches your project best? \***

- Promote active participation and wellbeing of Darebin Aboriginal and Torres Strait Islander residents especially women, young people, older adults, people with disability, people experiencing or at risk of homelessness, low-income earners, people from LGBTIQ+ communities
- Build new and/or enhance inter-generational and intercultural partnerships and collaborations.
- Participation and social connection through art & cultural diversity
- (It can be more than one)

**11. How does your project support the focus area you have chosen? \***

Must be no more than 300 words.

**12. What benefits will your participants get from your project? \***

Word count:

Must be no more than 500 words.

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**13. What steps will you take to deliver the project? \***

How will you reach the community members this project is for?

**14. Are volunteers involved in the planning, implementation and / or management of this project? \***

- Yes  
 No

**If you responded 'Yes' to question 10, how many volunteers do you plan to be involved in this project?**

Must be a number.

**15. Is this project in collaboration or partnership with another organisation / group? \***

- Yes  No

**15.1 If you responded 'Yes' to question 15 please provide the name(s) of the group / organisation:**

**15.2. If you responded 'Yes' to question 15.1 please attach a letter of support or other evidence of this collaboration / partnership**

Attach a file:

Letter of support from Community or from a partner organisation is required.

**16. Does this activity involve contact with children or youth? \***

- Yes  
 No

Legal definitions of a Child means a child or young person under the age of 18 years & Youth 18-24 years of age. Darebin City Council has a commitment to the safety and wellbeing of all children and young people. Please note: If the funded activity involves contact with children or youth, your group/organisation may be required to obtain a Working with Children (WWC) Check. To find out if you need a WWC Check or are exempt, visit the Working With Children website. <https://www.workingwithchildren.vic.gov.au/do-i-need-a-check>

**16.1 If you answered yes to question 16, can you please describe how your group/organisation will safeguard children and young people from harm for this project?**

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**16.2 If you answered yes to question 16 does your group/organisation have Policies and Procedures for Safeguarding children and young people? \***

- Yes
- No

**17. How will you manage any other risks to safely manage this project? How do you plan to minimise these risks? \***

Word count:

Must be no more than 300 words.

If you are planning an event, take a look at Darebin's Event Planning [Guide.https://www.darebin.vic.gov.au/events-and-facilities/events/plan-an-event/how-to-plan-your-event](https://www.darebin.vic.gov.au/events-and-facilities/events/plan-an-event/how-to-plan-your-event)

## Financial Information

\* indicates a required field

**FINANCIAL INFORMATION - All applicants to complete**

**19. Total amount requested from Darebin City Council for this project: \***

\$

Must be a dollar amount and no more than 10000.

**20. In case Council can't fund 100% of the project, what would be the most essential items in the budget you need funding for? \***

Each year, we receive an increasing number of applications. Council may not be able to fund 100% of all projects so, applications might be awarded an amount which is less than the amount requested.

## Budget

Please note that 'Total Income' should equal 'Total Expenditure' (and include the amount sought from Council).

'Column 3: Income - Expenditure' should show a value of \$0. Please review costs of items in the budget if this is not a value of \$0.

Please feel free to add / delete / change items in the Expenditure column to fit with the implementation of your proposal.

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\* Volunteer 'costs' may include in-kind staff support/time. Standard rates for volunteer contributions is \$41hr. Here is a [link](#) for volunteer rate calculations.

Income		Expenditure	
	\$		\$
Cash Grant sought from Council	\$	Fees for temporary staff	\$
	\$	Promotion & Publicity	\$
Other	\$	Printing	\$
	\$	Transport	\$
	\$	Materials	\$
	\$	Catering	\$
	\$	Equipment	\$
	\$	Uniforms/Costumes/ T-shirts	\$
Items in the Expenditure Column	Must be a dollar amount and no more than 10000.		

Total Income should equal Total Expenditure.

**Total Income Amount**

\$

This number/amount is calculated.

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Income - Expenditure**

\$

This number/amount is calculated.  
This number should be 0.

## Supporting Documentation

\* indicates a required field

### Application Checklist

**Please complete the checklist below and attach required supporting documentation in the next section.**

#### Information and supporting documentation

- Current Public Liability Certificate or a quote for Public Liability Insurance
- Certificate of Incorporation or Auspice organisation's Certificate of Incorporation (if applicable)
- Event Plan including risk management for large events, performances and festivals (if applicable)
- Letters of Support from collaborating or partner agencies
- Letters of support from Community
- Quotes for budget items

If you are unable to attach any of the documents requested above, please contact the Community Grants Officer E: [darebingrants@darebin.vic.gov.au](mailto:darebingrants@darebin.vic.gov.au) T: 8470 8504

## SUPPORTING DOCUMENTATION

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**Please upload any extra supporting documentation below. Quotes for items over \$1,000 will need to be included here.**

**Supporting documentation \***

Attach a file:

If you are unable to scan and upload the supporting documentation, please contact the Partnerships & Grants Officer via email at [darebingrants@darebin.vic.gov.au](mailto:darebingrants@darebin.vic.gov.au) or call 8470 8504 to arrange a time to bring your documentation to our Customer Service Office at 274 Gower Street, Preston.

## Declaration

\* indicates a required field

### Applicant Declaration

**I declare to the best of my knowledge that all details supplied in this application form and in any attached documents are true and correct.**

**The application has been submitted with the full knowledge and agreement of the management of the applicant organisation / group.**

**I have read the accompanying guidelines and information provided to applicants with this application form, and in the Grant Program Guidelines 2026/2027. I will contact Darebin City Council immediately if any information provided in this application changes or is incorrect.**

**Name \***

Title

First Name

Last Name

**Position in organisation / group/club \***

## PRIVACY COLLECTION NOTICE

Darebin City Council ("Council") collects, holds and manages personal information under the Privacy and Data Protection Act 2014 (Vic) ("PDP Act"). Your personal information is collected so that the Council can register and administer your Community Grant Application. The Council Department managing the Grants will use this personal information for the purposes of assessing your application on eligibility for the grant, process the grant if successful, contact you regarding the grant and internally report on submission metrics to assist with evaluation and future service planning.

The information provided in this form may also be used to send you newsletters and information and to ascertain your satisfaction with our services.

Please indicate whether you wish for your information to be used for this purpose.

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**Regular updates and newsletters \***

Yes

No

**Satisfaction surveys \***

Yes

No

The Council may provide personal information to its agents, such as accountants or lawyers. At times, the Council may be legally required to disclose personal information, for instance to the police. If you choose not to complete the form, we may be unable to consider your application.

You can access the Council's privacy policy by emailing [Privacy.Officer@darebin.vic.gov.au](mailto:Privacy.Officer@darebin.vic.gov.au) or from our customer centre. For further information on privacy matters please call Council's Privacy Officer on 8470 8888 or email to [Privacy.Officer@darebin.vic.gov.au](mailto:Privacy.Officer@darebin.vic.gov.au). If you would like to gain access to your personal information, you can contact Council's Freedom of Information officer on 8470 8888 or email to [foi@darebin.vic.gov.au](mailto:foi@darebin.vic.gov.au)